

First Call Professional Development Institute
2018 Certification Class Registration

Please complete the following information and return (with payment) to:

First Call
Professional Development Classes
9091 State Line Road, Kansas City, MO 64114

Or fax to: 816-361-7290

Class Title and Number _____

Class Date _____ Class Cost _____

Your Name _____

Attendee's Name _____

Street Address _____

City, State, Zip _____

Phone _____ Email _____

Agency _____

Payment Information

- You may pay with cash, check, credit card or via Pay Pal (online registration only).
- No payments accepted the day of the class.
- Payment is due at least two weeks prior to class, or registration will be void.
- Pre-registration is required.
- Cancellations must be received 7 days before class date to receive a refund.
- No credits or refunds will be issued for failure to cancel 7 days before class date.
- A class with fewer than 12 registrations 7 days prior to class date is subject to cancellation.

Payment Type: Check/Cash Enclosed Credit Card: Visa MC Am Ex Discover

Credit Card Number: _____ Expiration Date: _____

Check if you would like to receive an emailed receipt of payment.